



P.E.Society's Modern College Of Engineering,  
Pune-05.

**Mechanical Engineering Department**  
**Academic Calendar & Staff Activities**  
**(2018 – 2019) Sem – I**

<b>Sr. No.</b>	<b>Date</b>	<b>Academic activity</b>	<b>Concerned Staff</b>
1	08/06/2018	Display of Time Table	Timetable committee
2	10/06/2018	Meeting with HOD regarding Academic Planning and load distribution	HOD, Academic coordinator & GFM
3	11/06/2018	Academic Planning & Monitoring Committee Meeting	HOD, Academic coordinator & GFM
4	14/06/2018	GFM's and Academic Planning Meeting	HOD, Academic coordinator & GFM
5	14/06/2018	H.O.D and all staff members –Term Commencement Meeting	HOD & All Staff
6	15/06/2018	Term Commencement (Registration)	HOD & All Staff
7	15 – 23/06/2018	Submission of daily report about number of students registered department wise to the Academic Planning Committee	GFM
8	21/06/2018	Yoga Day celebration	Prof. A. M. Dharme
9	25/06/2018	Review meeting of GFM with HOD about Academic Planning Committee Meeting with Vice-Principal for Student registrations	Vice-Principal, HOD & GFM
10	29/06/2018	Orientation Program	Concerned staff
11	2 - 07/07/2018	Mentor Mentee Meeting with GFM	All staff
12	2 - 07/07/2018	Peer Feedback	Prof.S.B.Bhalke
13	07/07/2018	Alumni guest lecture	Prof.I.S.Jog



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14	09/07/2018	Industrial visit to pumping station	Prof.S.S. Darewar
15	09/07/2018	NDT workshop	Prof.R.S.Verma
16	12/07/2018	Industrial visit to Katraj dairy	Prof.S.S. Darewar
17	14/07/2018	Inauguration of SAE	HOD
18	14/07/2018	Syllabus(Theory+Practical) & attendance review Ist Month - Meeting of GFM with HOD & all staff	HOD , GFM & all staff
19	15/07/2018	Remedial actions to be taken for low attendance category students and its review	Concerned staff
20	16/07/2018	Academic Planning & Monitoring Committee	HOD, Academic coordinator & GFM
21	16 - 21/07/2018	MCQ Test 1 (based on Unit I and II for 25 Marks for SE	Concerned staff
22	16 - 21/07/2018	Test 1 for TE and BE	Concerned staff
23	23/07/2018 - 27/07/2018	Remedial actions to be taken for low attendance category students and its review	Concerned staff
24	23/07/2018 - 27/07/2018	Display of Results for Unit Test and MCQ Test with its analysis	Concerned staff
25	23 - 28/07/2018	Part Submission - I	Concerned staff
26	26/07/2018	Meeting	Concerned staff
27	26/07/2018	Industrial visit to ITI, Aundh	Prof.S.S. Darewar
28	31/07/2018	Display of Part Submission status	All staff
29	31/07/2018 – 04/08/2018	Mentor Mentee Meeting with GFM	All staff



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30	31/07/2018	Guest lecture on Engineering and Management skills implemented by Chhatrapati Shivaji Maharaj.	Prof. C.K Gosavi & Prof.K.R.Kapadani
31	02/08/2018	MESA and SAE Inauguration	Prof. C. K. Gosavi & Prof. P.S.Pawar
32	04/08/2018	Parents Meet I	HOD,Academic coordinator & GFM
33	11/08/2018	Alumni guest lecture	Prof.I.S.Jog
34	14/08/2018	Syllabus (Theory + Practical) Completion review meeting – H.O.D and GFM's with Academic Planning committee	HOD,Academic coordinator & GFM
35	16/08/2018	Attendance review of IInd Month – Meeting of GFM with HOD & all staff	HOD, GFM & all staff
36	17 - 23/08/2018	Remedial actions to be taken for low attendance category students and its review	Concerned staff
37	17 - 23/08/2018	Correspondence with parents about Attendance	GFM
38	16 – 18/8/2018	Seminar / Project Review	Concerned staff
40	18/08/2018	Academic Planning & Monitoring Committee Meeting	HOD & Academic coordinator
41	20-25/08/2018	Mid Term Feedback from students	Concerned faculty
42	20-25/08/2018	Part Submission II	All staff
43	20-25/08/2018	Unit Test II	All staff
44	27/08/2017	Display Part submission status	All staff
45	28/08/2018	SAE Katta-II	Prof.P.G.Rasal
46	28/08/2018	Street play on Social topic	Prof. P. S. Pawar & Prof. A.M. Dharme



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47	27 – 31/08/2018	MCQ Test 2 based on Unit III and IV for SE	SE staff
48	03 – 08/09/2018	Display of Results of MCQ test 2 with its analysis	SE staff
49	03 - 08/09/2018	Mentor Mentee Meeting with GFM (IIIrd)	All staff
50	08/09/2018	Alumni guest lecture	Prof.I.S.Jog
51	15/09/2018	Attendance Review III (Theory + Practical)	All staff
52	16/09/2018	Seminar on Pranayama Rahasya with Scientific factual Evidence	Prof.C.K. Gosavi & Prof. P.S.Pawar
53	17/09/2018	Syllabus (Theory + Practical) review (IIIrd)	All staff
54	17/09/2018	Engineer's Day and Teacher's Day celebration	Prof. C. K. Gosavi & Prof. P.S.Pawar
55	17 – 22/09/2018	Remedial actions to be taken for low attendance category students and its review	All staff
56	17 – 22/09/2018	Correspondence with parents about Attendance and Performance of students in theory and practical	GFM
57	17 – 22/09/2018	Part submission III	All staff
58	18/09/2018	Academic Planning Committee Meeting with Vice Principal	Vice Principal & Academic coordinator
59	18/09/2018	Display of submission schedule	Concerned staff
60	24/09/2018	Display Part submission status	All staff
61	29/09/2018	National Kart Racing Championship	Prof. S.V. Gosavi
62	01 - 06/10/2018	End Term Feedback from Students	Concerned staff
63	01 - 06/10/2018	End Term Test	All staff
64	03/10/2018	Syllabus (Theory + Practical) review meeting of GFM with HOD (IVth)	HOD & GFM
65	08 – 11/10/2018	Mock Oral Practical Exam and final submission	Concerned staff
66	10/10/2018	Final Attendance review (Theory + Practical)	Academic coordinator & GFM



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67	12/10/2018	Tentative Detention List submission to Academic Planning committee	HOD & Academic coordinator
68	15/10/2018	Academic Planning Committee Meeting with Vice- Principal	Vice- Principal & Academic coordinator
69	15 – 20/10/2018	Final Academic Verification	Concerned staff
70	17/10/2018	Term End	-----

Prof. S.Y. Bhosale  
**HOD Mechanical**